

**SOMERS BOARD OF EDUCATION**  
**RFP: ATHLETIC TRAINING SERVICES**

Somers Public Schools is seeking services for a Certified Athletic Trainer for Somers High School for a three-year period beginning July 1, 2023 through June 30, 2026. The Somers Board of Education is accepting sealed bids on or before March 1, 2023 @ 10:00 A.M. and will be opened at or after that time. Specifications can be obtained by contacting Stephanie Levin, Director of Business Services at [stephanie.levin@somers.k12.ct.us](mailto:stephanie.levin@somers.k12.ct.us) or by calling 860-749-2270 – X2035. Bids will be received at Somers Board of Education located at 1 Vision Boulevard, Somers, CT 06071 between the hours of 8:00 A.M. and 4:00 P.M.

- A designated person will be supplied as a Certified Athletic Trainer for Somers High School for up to 25 hours per week.
- In the event that the trainer that is scheduled for a game is unable to attend, another trainer will be provided.
- The trainer will provide evaluation and treatment of minor injuries, preventative taping and strapping of athletes as needed, provide nutritional information to student athletes, provide recommendations for exercise or other physical measures for minor injuries under the directions, supervision and review of a physician.
- All services will be provided on the School's premises unless otherwise required by the Athletic Program Facilitator.
- The trainer will provide the school with accurate records of treatment rendered for all athletic injuries for which the trainer renders treatment or rehabilitation procedures
- Emergency procedures will be coordinated between the Athletic Program Facilitator and the Trainer regarding phones, emergency phone numbers, and emergency procedures
- All requests for supplies and equipment will be communicated to the Athletic Program Facilitator
- The Trainer will communicate with the Athletic Program Facilitator, parents/guardian and physician regarding any injured athlete
- The trainer will assure that all medical kits include all items needed for each sport at the beginning of the season
- The district will provide a dedicated area reasonably acceptable to the “Athletic Training Room” to perform the Services, other than the Services provided at events.

- The district will provide all reasonably necessary and required supplies and equipment required in connection with the performance of the Services upon written request from Contractor. Any supplies and equipment furnished by the School and not used in the performance of the Services shall be returned to the School upon the expiration or earlier termination of this Agreement.
- The trainer will comply with all school policies that are reasonable and desirable to facilitate communication between the School, its coaches and other representatives of its Athletic Department and Contractor.
- The School's Athletic Program Facilitator will serve as the Contractor's primary contact for communication with the School.
- The Athletic Program Facilitator will provide the trainer with athletic event schedules approximately one (1) month prior to the first scheduled event each season and communicate revisions to the schedule to Contractor no less than two (2) weeks prior to any such revision.
- The district will provide the trainer with reasonable access to a telephone in, or in close proximity to, the Athletic Training Room
- The trainer will provide ImPACt testing, management duties which will include: Baseline testing for all School's athletes prior to the season and as scheduled by the Athletic Program Facilitator and School Nursing Coordinator
- The trainer will be certified to provide the required CPR/First Aid training to all coaches as required for each sport season
- The trainer will provide education and training in and off season as requested by the Athletic Program Facilitator

### **Insurance.**

- Contractor, at its expense, shall maintain adequate insurance coverage for its activities in connection with this Agreement, which insurance shall be issued by an insurance carrier reasonably acceptable to the School, in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate (subject to Contractor's applicable deductible or self-insured retentions) with the School named as an additional insured. The coverage provided shall insure Contractor and each employee thereof against any act, error or omission of Contractor and Contractor's employees. Contractor also shall provide worker's compensation insurance as may be required and consistent with state law. Contractor agrees promptly to furnish to the School evidence of the maintenance and continued effectiveness of the insurance obtained prior to the commencement of services.

- The School, at its expense, shall carry a policy or policies of professional liability and general liability insurance, issued by an insurance carrier reasonably acceptable to Contractor, with minimum coverage limits of at least One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate. The insurance coverage provided shall insure the School and each employee thereof against any act, error or omission of the School and the School's employees. The School agrees to furnish to Contractor, prior to the effective date of this Agreement, written evidence of the maintenance and continued effectiveness of the insurance coverage required by this Section